

Aaniiih Nakoda College

Job Description

Position: Project Associate, ʔíítaanóónʔí Tataǵa (Buffalo) Research and Education Center

General Description

Aaniiih Nakoda College is seeking a highly motivated Project Associate to support the work of the ʔíítaanóónʔí Tataǵa (Buffalo) Research and Education Center. The successful candidate will contribute to all aspects of the Center's research efforts, including data collection, laboratory work, analysis, and dissemination of research findings. The position also offers opportunities to develop leadership and mentorship skills, as the Project Associate will be responsible for managing and mentoring interns. Additionally, the Project Associate will lead the development of an independent research project of their choosing. This is a full-time, permanent position, requiring a consistent on-campus (or field site) presence during the regular workweek.

Under the supervision of the ʔíítaanóónʔí Tataǵa Center's Director, the Project Associate position will entail:

- **Research Support:** Actively contribute to ongoing research projects, including data collection, lab work, analysis, and interpretation.
- **Mentorship and Management:** Mentor and provide additional oversight to interns working on research projects.
- **Research Project Development:** Lead the development and implementation of an independent research project of their choosing, in consultation with the Research Manager and Director.
- **Dissemination of Research Results:** Support the preparation of written reports, summaries, and articles for the scientific community and general public, as well as present research findings to the community, college stakeholders, and professional audiences.
- **Collaboration:** Work closely with faculty, staff, and community partners to support the broader mission of the ʔíítaanóónʔí Tataǵa Center and the Aaniiih Nakoda Ecology program.
- **Community Engagement:** Participate in outreach activities and educational events related to the ʔíítaanóónʔí Tataǵa Center's ongoing projects.
- **Professional Development:** Pursue opportunities for skill development in research methodology, data analysis, and scientific communication.

Required Qualifications

- Bachelor's degree in Aaniiih Nakoda Ecology or a related field, with graduation from the Aaniiih Nakoda Ecology B.S. program.
- Basic understanding of ecological research methods and data analysis techniques, with a willingness to further develop these skills on the job.
- Interest in gaining experience managing research projects and leading field-based research initiatives.
- Strong communication skills, including the ability to write clear reports and summaries for general audiences.
- Familiarity with fieldwork, laboratory work, and ecological data collection, with the ability to learn and apply new techniques.
- Valid drivers license and willingness to drive vehicles with interns for research-related activities.
- Knowledge of or interest in the cultural and environmental context of the Fort Belknap Indian Reservation, and a strong commitment to culturally respectful engagement.
- Ability to work both independently and collaboratively in a team environment.
- Strong organizational skills and the ability to manage multiple tasks, projects, and deadlines effectively.

Salary and Benefits: Salary is commensurate with qualifications and experience. Benefits include paid holidays, health, dental, and vision insurance, and retirement benefits.

Application Instructions for Interested candidates should submit the following: Completed ANC Application Form; Email Current Resume; Official College Transcripts, emailed to mbrockie@ancollege.edu; Three letters of recommendation (preferably from faculty or mentors familiar with the candidate's academic and research abilities) Please email all application materials to Aaniiih Nakoda College, Assistant to the President, mbrockie@ancollege.edu or call for more information, 406-353-2607 x 3901.

Application Deadline: Open until filled; Incomplete applications will not be considered.

Aaniiih Nakoda College is an equal opportunity employer and does not discriminate based on race, color, national origin, sex, religious preference, age, handicap, marital status, political preference, or membership or non-membership in an employee organization, except as allowed by the Indian preference provision of the Civil Rights Act of 1964, as amended.